

## *Notice of Privacy Practices*

Dr. Wallace and Dr. Beaman, under the HIPPA Standards of Privacy of Individually Identifiable Health Information (The Privacy Rule), modified on August 14, 2002 will:

- Collect information that is relevant and necessary to carry out our role.
- Explain at the time the information is being collected, why it is needed, and how it will be used.
- Ensure that the records are used only for the reasons given or seek the person's permission when another purpose for their use is considered necessary or desirable.
- Provide adequate safeguards to protect the records from unauthorized access and disclosure.
- Allow people to see the records kept on them and provide them with the opportunity to correct inaccuracies in their records.
- Provide records to an entity, medical doctor or facility in order to coordinate your care.
- Obtain information needed to confirm your insurance benefits and obtain payment for services.
- Release information to your Health Plan at their request for billing of their administrative purpose.
- Release records when they are requested by you or your representative. Release records to certain government authorities as permitted or required by law to investigate or regulate health related issues such as child abuse, communicable diseases and prescription drugs.
- Certain lawyers and parties in a law suit if a patient's medical condition is an issue in a law suit.

The goal of Wallace Chiropractic/ Beaman Chiropractic is to protect our patients privacy (Private Health Care Information) at the same time providing them with the most efficient and effective care possible.

Please acknowledge you have read and understood the above description and understand that in order to give you the most efficient care any and all records regarding a healthcare issue will be forwarded to the facility or physician we may deem appropriate.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you require more information regarding HIPAA regulation please contact this office at (702) 474-6996 or (702) 474-4400 and ask for the HIPPA representative.